

***DOE Commission
on Fire Safety and
Preparedness***

**Sub Committee #3 – Emergency Response
and Evaluation of Spread and Fire
Fighting Risks
Conference Call #1
Key Discussion Items and Notes
February 1, 2001**

Key Discussion Items

The following is a brief summary of **key discussion items and notes** from the first conference call of Subcommittee #3 – Emergency Response and Evaluation of Spread and Fire Fighting Risks held February 1, 2001. Conference call participants are listed at the end of these notes.

Key Discussion Items:

- **Garry Briese**, Executive Director International Association of Fire Chiefs, was selected to serve as the Subcommittee Chair.
- A discussion on the **scope of work** for the subcommittee was agreed to be postponed until the second conference call in that Mike Freeman had not yet received key reference materials to allow full and complete discussions during this call.
- **Members** did discuss with Frank Russo thoughts on the use of the proposed surveys included as part of the recent mailing. The consensus is that it would be prudent to hold-off any further actions on it until the Subcommittee has had the opportunity to review information now being mailed to them.
- **Members** discussed advantages and essentiality of visiting selected DOE sites and facilities to fully understand and appreciate the issues they intend to address as part of their work efforts.
- **Frank Russo** indicated he would make available to the Subcommittee members minutes from the other Subcommittees so they could benefit from organizational approaches being taken by them.
- **Dennis Kubici** provided information in response to members' questions that there exist reports on the Hanford site fires "Type B Investigation", which he can provide to them. Additionally, they may want to review various DOE site-specific Fire Department baseline needs assessments.
- **Next Steps.** The Subcommittee is to review materials including DRAFT Plan, Initial Joint Review Summary Report, Investigation of Hanford Fire and CATs, available to them either through websites or information being mailed, and then be prepared to talk about how to proceed with a detailed review of DOE's proposed plan for completing a comprehensive review of fire safety programs and related emergency management capabilities at DOE sites.
- **Next conference** call of the Subcommittee is scheduled for **Friday, February 16th 2001 @ 3:30 PM EST.** Conference call number will be provided by e-mail closer to the date of call.

Conference Call Participants

- Commission Members
 - Garry Brieese, Subcommittee Chair
 - Lorlee Mizell
 - Mike Freeman
 - Bill Shields for Jessie Roberson, Commission Co-Chair
- U.S. Department of Energy
 - Frank Russo, Designated Federal Official
 - Barbie Harshman, Federal Assistant
 - Dennis Kubicki, Senior Fire Protection Engineer
 - Bill Boyce, Fire Protection Engineer
- RPI
 - Bill Hamilton